



8188 199th Avenue NW  
Nowthen, MN 55330  
Phone: 763-441-1347  
info@nowthenmn.net

## ELECTION JUDGE APPLICATION/INFORMATION UPDATE

### CONTACT INFORMATION:

Name \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ City & Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Preferred Correspondence Method      Email      Postal Service

### EMERGENCY CONTACT:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

### ELIGIBILITY:

(Indicate the following by checking the corresponding Yes or No box)      **YES**      **NO**

Are you eligible to vote in the State of Minnesota?-----

Are you related to a candidate or another election judge?-----

*If yes, Persons name and Relationship* \_\_\_\_\_

Are you willing to work all day March 5 2024 for the Presidential Primary?-----

*If yes, Can you work Anytime/All Day?* \_\_\_\_\_

*If NOT all day, what is the maximum # of hours you can work?* \_\_\_\_\_

Are you willing to work all day August 13 2024 for the Presidential Primary?-----

*If yes, Can you work Anytime/All Day?* \_\_\_\_\_

*If NOT all day, what is the maximum # of hours you can work?* \_\_\_\_\_

Are you willing to work all day November 5 2024 for the Presidential Primary?-----

*If yes, Can you work Anytime/All Day?* \_\_\_\_\_

*If NOT all day, what is the maximum # of hours you can work?* \_\_\_\_\_

### WE WILL NEED A COUPLE OF JUDGES FOR EARLY VOTING:

Are you available to work early voting 02/27/2024 – 03/04/2024 -----

Are you available to work early voting 08/06/2024 – 08/12/2024 -----

Are you available to work early voting 10/29/2024 – 11/04/2024 -----

### MAJOR PARTY AFFILIATION: (MUST answer as we need equal numbers)

DFL    REPUBLICAN    LEGAL MARIJUANA NOW    GRASSROOTS-LEGAL CANNIBIS    UNAFFILIATED

### EMPLOYER CERTIFICATE AND VOLUNTARY SERVICE: Please Choose One

I will need a certificate of service for my employer      I am volunteering to serve without pay

**READ AND CERTIFY:** I certify that the information given in this application for and attachments are true and complete to the best of my knowledge. I authorize the City of Nowthen to investigate all statements made in this application, as necessary, to consider my application. I understand that if I am hired by the City of Nowthen, I am subject to discharge if I provide false or misleading information or omit material information in connection with this application, regardless of when it is discovered.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

Name: \_\_\_\_\_ Street Address: \_\_\_\_\_

Phone: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

## ELECTION JUDGE SUPPLEMENTAL SKILLS QUESTIONNAIRE

Election workers perform many different tasks in the polling place which require a diverse set of skills. This questionnaire is designed to identify strengths and preferences. It is not required that you possess all the skills listed below to serve. Please check any boxes that apply.

### TECHNOLOGY:

#### Skills

- I am comfortable with a personal computer.
- I use email and can send, receive and open attachments.
- I have experience with word processing software.
- I can follow troubleshooting instructions provided.
- I can browse and search the internet.
- I am comfortable with touch screen technology.
- I know how to connect a device to Wi-Fi.

### ADMINISTRATIVE:

- I have customer service experience.
- I have experience assisting persons with disabilities or special needs
- I am calm under pressure during busy periods
- I have basic math/accounting skills (addition and subtraction)
- I can communicate in 2nd language:

### LIMITATIONS:

I have limitations on the following:

- I have hearing limitations
- I have site limitations
- I have limitation on standing
- I have limitations on walking
- I have limitations on sitting

### GENERAL:

- I can lift/carry 30 pounds
- I can assist in the setup/breakdown of voting booths and other equipment
- I can maintain mental focus over long periods of time
- I am able to work a full 16+ hour day
- I prefer to work a shorter shift of \_\_\_\_\_
- Have you been an election judge in previous years?

### SUPERVISORY:

- I have experience supervising staff and overseeing the work of others
- I have experience recognizing, troubleshooting and documenting problems
- I can use documentation provided to assist in the procedures and operations of the precinct operations.

### ADDITIONAL SKILLS AND EXPERIENCE:

*Please use this space to list any other skills or experience you have which may be useful to serving as an election judge.*

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### TRAINING:

Election Judge training is now offered online by Anoka County. Do you have Online access?  Yes  No

If you are unable to access the Online Training, please contact the Nowthen City Offices at 763-441-1347.

**ELECTION JUDGE  
CITY OF NOWTHEN  
TENNESSEN WARNING**

**Pursuant to the Minnesota Government Data Practices Act, you have the right to know:**

**A. THE PURPOSE AND INTENDED USE OF THE INFORMATION COLLECTED**

1. The information we collect about you is classified by law as either public (anyone can see the information), private (only you can see the information), or confidential (you cannot see the information).
2. The purpose and intended use of this is to aid the City of Nowthen, as the election administrator, in determining your qualifications to serve as an election judge.
3. The information will also be used in deciding whether you will be offered a position as election judge.

**B. MAY YOU REFUSE OR ARE YOU LEGALLY REQUIRED TO SUPPLY THE INFORMATION WE ASK FOR? WHAT ARE THE CONSEQUENCES OF YOUR SUPPLYING OR REFUSING TO SUPPLY THE INFORMATION?**

1. You have the right to refuse to supply the information requested and there is no legal requirement that you provide the information requested.
2. If you supply the information requested, it will aid the City in deciding whether you meet the essential qualifications.
3. If you refuse to supply the information requested, your application will not be complete and, as such, may disqualify you.

**C. WHO HAS ACCESS TO THE PRIVATE AND CONFIDENTIAL INFORMATION WE COLLECT ABOUT YOU?**

1. Individuals in the City Clerks Office of the City of Nowthen and individuals within the department seeking to fill the positions. The City Council of the City of Nowthen will also have access to the information.
2. Individuals or agencies for which a state statute, federal law or the State Commission of Administration authorizes a new use or sharing of the information after you have been given this notice.

Unless otherwise authorized by state statute or federal law, government agencies with whom we share private or confidential information may also treat the information they receive as private or confidential.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature